

Brockton West Youth Baseball and Softball League By-Laws

Brockton West Youth Baseball and Softball League, Inc.

Article I - Name

The organization shall be known as Brockton West Youth Baseball and Softball League, Inc. The League shall consist of Major, Minor, Instructional and Tee Ball league teams. The League shall follow the rules and regulations of the Cal Ripken Division of Babe Ruth League Inc.

Article II - Objective

(A) The objective of Brockton West Youth Baseball and Softball League, Inc. (BWYBSL) shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and reverence so that they may be finer, stronger and happier boys and girls, and will grow to be good, clean, healthy adults.

(B) The objective will be achieved by providing supervised competitive baseball games. The supervisors shall bear in mind that the molding of future leaders is of prime importance and attainment of exceptional athletic skill and/or the winning of games is secondary.

Article III – Executive Board and League Officers

The affairs of the League shall be entrusted to an Executive Board, which shall consist of a President, 1st Vice President, 2nd Vice President, Treasurer, Clerk, Secretary, and one (1) Chain Manager, who shall be appointed by the President.

League Officers shall include the President, 1st and 2nd Vice Presidents, Treasurer, Clerk, Secretary, Player Agent, Director of Facilities, Website Manager, Purchasing Agent, Tournament Director, Chain Managers and Liaison Officers, representing each level of play offered by the League.

Article IV – League Membership

- (A) New Members – Any person interested in active participation in the League shall be admitted upon a majority vote of members present and voting at any regular or special meeting.
- (B) Any person interested in becoming a Major League and/or Chain Manager must submit in writing to the President and the Executive Board (the Board) his/her request to become a Manager in BWYBSL. Approval by a majority of the Board at a meeting is required.
- (C) Emeritus Member – Emeritus Membership may be extended to any former Board Member, Officer or Manager by vote of the Board.
- (D) Lapse of Membership – The Secretary upon a majority vote of the Board will strike from the membership roll any member who fails to attend at least one meeting in a calendar year.

Article V – Meetings

League Meetings shall generally be held on the first Wednesday of each month, or other such day and time as can be arranged. If the first Wednesday is a holiday the meeting shall be held on the

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second Wednesday of the month. A majority of the Board must be present at all League Meetings.

The President shall have the right to convene a Board Meeting at a time and place of his/her choosing. The purpose of such meeting shall be to conduct official business of a sensitive, safety, or emergency nature.

Meetings for Liaisons, Managers and Coaches in each level of play shall be held prior to the start of the season and as issues arise pertaining to that level. These meetings shall be scheduled by the respective Liaison Officers.

Minutes of League Meetings and Board Meetings shall be kept by the Secretary and a copy shall be given to the President. Any proposed changes to the rules, regulations, or policies pertaining to any level of play must be presented and voted on by a majority of the Board at a League or Executive Board Meeting.

Special Meetings – Special Meetings may be called at any time by the President and/or at the request of any five (5) adult members in writing to the Secretary.

Quorum – A Quorum shall consist of a majority of the Board of Directors.

Notice of Meetings – A schedule of League meetings for the year shall be mailed or emailed to all adult members in February. Monthly notices shall be mailed or emailed to all members at least five (3) days prior to League meetings.

Order of Business – The Order of Business at League Meetings shall be as follows:

1. Roll Call
2. Recognize Attending Audience Members
3. Minutes of previous meetings
4. Treasurer's Report
5. Communications
6. Report of Committees, and Officers
7. Unfinished Business
8. New Business
9. Date and Time for Next Meeting
10. Adjournment

The President shall have the power to suspend this Order of Business for purpose of expediency when he/she deems that circumstances warrant.

Article VI – Duties of Executive Board Members

President – The President presides at League Meetings and Board Meetings, and assumes full responsibility for the operation of the League. He/she receives mail, supplies and other

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communications from League Headquarters. He/she must ensure that the League personnel are properly briefed on all phases of rules, regulations, and policies of League Baseball. The League President shall appoint, with approval of a majority of the Board, new League Managers. It shall be the duty of any outgoing President to present a copy of the League By-Laws and League Rules to any incoming President. As the League does not own the playing fields, and as the fields are subject to certain conditions, it shall be the duty of an outgoing President to review with an incoming Board those regulations, restrictions and conditions then in effect.

First Vice President (Vice President of Administration) – The First Vice President presides in the absence of the President. He/she works with other officers and committee members, and is an ex-officio member of all committees and carries such assignments as may be delegated by the President. The First Vice President also oversees the efforts of the League to confirm eligibility of prospective managers and coaches, including Criminal Offender Record Investigation checks.

Second Vice President (Vice President of Baseball Operations) works with other officers and committee members, and is an ex-officio member of all committees and carries such assignments as may be delegated by the President or the First Vice President. The Second Vice President shall also serve as Tournament Director for the League.

Secretary – The Secretary records the minutes of all meetings, and is responsible for sending out notices of regular and special meetings. The Secretary handles all correspondence pertaining to League activity. The Secretary shall retain official copies of all League meeting minutes, and shall ensure an orderly transition of records, documents, and outstanding orders of business whenever a Board position is vacated and consequently filled. The Secretary shall retain a copy of all charters and official documents of the League.

Treasurer – The Treasurer, in conjunction with the President, signs checks, reports on the status of league funds, keeps financial records and assumes the responsibility of all league finances.

Clerk – The Clerk shall attend all League and Directors meetings. He/she shall keep full, true and accurate records of all official corporate transactions entered into by the League. The Clerk will be responsible for the custody of all charters and official documents pertaining to BWYBSL.

The term of office for the President and the (2) Vice Presidents shall be two years. Said individuals can be re-elected according to Article IX. All other Board positions will be elected on a yearly basis.

In the absence, incapacity, or inability of a Board Member to serve, a temporary Board Member may be chosen by the President, with approval of a majority of the Executive Board.

Article VII – Duties of League Officers

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Chain Manager – The Chain Manager shall be responsible for selecting Managers and Coaches for each level of play within their respective chain. He/she is also responsible for ensuring that teams within their chain have the appropriate equipment.

Purchasing Agent – The Purchasing Agent makes purchases of all playing equipment and uniforms to be used during games. He/she shall maintain an inventory of all league equipment by teams.

Player Agent – The Player Agent conducts the annual player selection system, with the assistance of a representative from each chain. The Player Agent assists the President in checking birth records and eligibility of players. He/she generally supervises and coordinates the transfer and placement of players. He/she keeps a list of all players within the league and maintains rosters of all teams. His/her approval must be obtained before any player can be added to or dropped from the roster.

Facilities Director – The Facilities Director shall serve as a primary contact with the City for issues related to the maintenance or upkeep of all facilities which the league uses. The Facilities Director shall also serve as Safety Officer for the League, and shall receive all reports of injuries and complete any reports to the insurance company, and will oversee the use of any safety equipment.

Tournament Director – The Tournament Director shall make recommendations to the League on the availability and desirability of post-season tournament play and shall direct the league in such tournaments. He/she will be in charge of organizing all Tournament All-Star teams and their respective Managers in accordance with the BWYBSL League rules. The Tournament Director will represent Brockton BWYBSL in all tournaments. The Tournament Director will assemble all Major and Minor League Managers at a meeting prior to the third week in May to select the players who will represent the League on the various All-Star teams.

Liaison Officers – The Liaison Officers will be the direct contact between their respective levels of play and the League. They shall schedule and hold Meetings with Managers and Coaches for the purpose of discussing League-Specific Rules of Play, schedules and other league business pertaining to that level of play and shall report all activity to the League at the monthly meeting. During the playing season, they will work with the Director of Scheduling for the scheduling and rescheduling of all games and umpiring in their respective levels.

Website Manager – The Website Manager shall be responsible for maintaining the league's website, including calendars, registration information, schedule and standings.

Director of Scheduling – The Director of Scheduling will coordinate the scheduling of games for all levels of play, will coordinate umpiring for the major and minor league levels of play, and will coordinate makeup of rain-out games. The Director of Scheduling will ensure that updated League Schedules are provided to the Website Manager for update.

Article VIII – Management of League Property

The management of the property and affairs of the League shall be vested in the Board. The Board shall, upon election, immediately enter upon the performance of duties and shall continue in office until successors have been duly elected and qualified. The Board may fill any vacancy in the Board or any office for the remainder of the term.

Article IX – Election of Executive Board and Appointment of League Officers

The organization shall convene an Annual Meeting in September, for the purpose of electing the Executive Board and planning for the upcoming season. The President, in advance of the Annual Meeting, shall identify candidates for available Board positions. Further nominations for any office may be made from the floor at the Annual Meeting. Those candidates elected with a majority vote of members present shall take the position in the ensuing term, beginning in October.

League Officers shall be appointed by the President, in October, with approval of a majority of the Board.

Article X – Selection of Members for Committees

Committees shall be appointed by the President.

Article XI – Suspension, Discipline, or Removal

The Board shall have the authority, by a majority vote of the Board, at any regular or special meeting, to suspend, discipline, or remove any director, officer, committee member, manager, coach, or player of the League. In case of conflict of interest by any Board Member or League Officer, the President may appoint an impartial Board member.

Article XII – Playing Rules

The playing rules for BWYBSL shall be the rules for Cal Ripken Division of Babe Ruth League, Inc. League-Specific Rules of Play shall be reviewed annually by the Managers, Coaches and Liaisons prior to the start of the season, for each level of play. Proposed rule changes will be presented to the Board for a majority vote prior to the start of the season. Copies of the rules shall be given to each team manager before the first game of the season, and shall be posted on the league website.

Article XII – Amendments

These by-laws or any section thereof may be amended or repealed by a two-thirds vote of the Board of Directors at any duly constituted meeting, provided that written notice of such proposed change(s), over the signature of the Secretary, shall be mailed to each member at least ten (10) days prior to the meeting, at which time proposed change(s) shall be submitted to a vote.