

Lake Mary Little League Residency Guidelines



November 1, 2017

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Residency Requirements Overview

Lake Mary Little League is required to ensure that all players reside or attend a school within the boundaries of what Little League recognizes for the league, regardless of age. Little League in 2017 did modify the rules for establishing residency and an overview of these requirements for starting with the 2017 season can be found [here](#). Based on this, for a child to be a Little Leaguer, eligibility must first be established by way of residency inside the boundaries of a local Little League, or the location of the school where the child attends is located inside a local league's boundaries that is approved by Little League Baseball, Incorporated.

Residency can be established via two methods:

1. Providing a form of documentation as outlined below in **each** of the 3 groups defined
2. Completing the [School Enrollment form](#)

As part of the registration process, it is required that these documents be provided prior to being able to enroll into any of our programs. You will have three spaces to upload a document scan/picture for the league to perform the verifications

Steps for submitting Proof of Residency

1. Determine the option you will be using
 - a. If you are using Option 1, gather all three proof documents/pictures, making sure to include one from **each** of the groups.
 - i. Upload Group 1 file first.
 - ii. Upload Group 2 file second.
 - iii. Upload Group 3 file third.
 - iv. You will then be able to continue to the registration
 - b. If you are using School Enrollment
 - i. Print a copy of the [School Enrollment form](#)
 - ii. Have a School Administrator/Principal/Vice Principal complete the form
 - iii. Scan a copy of the form
 - iv. Upload a copy of the scanned form into Group 1, Group 2, and Group 3 file uploads.

Option 1 Acceptable Documents to establish residency

The residence shall be established and supported by documents containing the full residence which includes parent(s) or guardian(s) name, street address, city, state and zip code information, dated or in force between February 1, 2017 and February 1, 2018, from one or more documents from **EACH** of the three Groups outlined below:

Group I

1. Driver's License (photo ID of parent(s) or guardian(s) with qualifying residence address)
2. School records (must include home address of player's parents or guardians)
3. Vehicle records (i.e., registration, lease, etc.)
4. Employment records
5. Insurance documents (with residence address)

Group II

1. Welfare/child care records
2. Federal records (i.e., Federal Tax, Social Security, etc.)
3. State records
4. Local (municipal) records
5. Support payment records
6. Homeowner or tenant records
7. Military records

Group III

1. Voter's Registration
2. Utility bills (i.e., - gas, electric, water/sewer, phone, mobile phone, heating, waste disposal, NOTE: Cell Phone bills cannot be accepted due to it being considered utility service for the residence due to its mobile nature)
3. Financial records (loan, credit, investments, etc.)
4. Medical records
5. Internet, cable, or satellite television records

Option 2 School Enrollment Form

The school enrollment form can be used as an alternative method of providing proof of residency. The form can be found on the Little League website under the [School Enrollment form](#). Please note, the school enrollment option can only be done using the form that has been signed/approved by an administrator at the school the player attends. Items such as Report Cards, homework assignments, progress reports, etc. **are not** eligible to be used to establish the proof of residency based on the school being within the boundaries. An example of the form is shown below.

Little League® Baseball and Softball School Enrollment Form		
<small>The District and the local league will maintain this form and supporting documentation in their files. Completion of this form is only required ONCE during a participant's career, unless the school enrollment changes. A ID(d) would then be required.</small>		
To Be Filled Out By Parent/Legal Guardian		
Date: _____		
League Name: _____		League ID#: _____
Player/Student Name: _____		Date of Birth: _____
Division: <small>(Check One)</small>	<input type="checkbox"/> Baseball <input type="checkbox"/> Softball	Level: <small>(Check One)</small>
		<input type="checkbox"/> Tee Ball <input type="checkbox"/> Minor <input type="checkbox"/> L.L. (Major) <input type="checkbox"/> Intermediate <input type="checkbox"/> Junior <input type="checkbox"/> Senior
Parent/Guardian Address: _____ <small>(State) (City) (Zip)</small>		
_____ <small>(Print Name of Parent/Legal Guardian) (Signature of Parent/Legal Guardian) (Date)</small>		
To be filled out by School Administrator, Principal, or Vice Principal		
I, _____ of _____ School, located at _____ <small>(Print Name) (Print School Name)</small>		
_____, hereby verify that _____ <small>(Physical Address) (School Phone Number)</small>		
_____, has enrolled and is attending the above named school for the _____ <small>(Print Student Name) (Year)</small>		
academic year prior to October 1st, of the current academic year.		
This student has been enrolled as of _____ <small>(Date)</small>		

Upload File Questions

There are a few limitations with the file upload process that we are working with our website vendor on, but below are work arounds that we have encountered as we begin using the file upload process:

- **File Size Limitations** – with modern smart phones the quality of the photos they take can cause the size of the photos to exceed a limitation of 1 MB. To work around this the recommendation that we've received from the vendor is if you take photos on say an iPhone to email then photo to yourself at which point, it will give you an option on the file size you would like to email. If you choose an option that is less than the 1 MB option, you will be able to take the picture emailed to yourself and then use that file to upload to the site.
- **Sibling Files** – If you have multiple children with the account and one or more of them are no longer playing, the site will not allow you to continue with any registrations until all of the players on the account have the required documents uploaded. If you have a player that is no longer eligible or playing with the league, we recommend that you upload the same documents you are for the player you are looking to register. Longer term we will be archiving players that are no longer playing with the league, but given that we see players who only play in the Spring Seasons, we are not looking to archive until after we get through the spring registration process.

F.A.Q.

Why am I required to provide the documentation? As part of the rules given by Little League International, each league must verify the players participating in the league are within the boundaries outlined in the league's charter. This is intended to ensure that all leagues under the Little League umbrella have equal competition while upholding the goal of being community based. Once the verifications are complete, the league is required to provide a full list of our rostered teams along with the verified addresses and league ages of the players to Little League International.

What if I am registered, and it's determined I'm not part of the boundaries? Our goal is to have every player enjoy the game and we will review the case and work with the District to determine if a waiver can be granted. It does mean that if a waiver is not allowed that we would need to exclude the player from consideration for All Stars as well as if there is another Little League in the area that the player should be considering for future seasons.

What dates do the documents need to be from? Per the rules from Little League, any document provided to establish residency must have a date that indicates the home address that is associated to the player and legal guardian and is dated between 2/1/2017 and 2/1/2018.

Can I use a cell phone bill as a proof of residency? Unfortunately cell phones being mobile in nature do not by definition establish a service as a particular location and therefore cannot be accepted.

What if my player splits time at two different residences? As long as one of the residences are within the boundaries and is associated with the player's legal guardian, that address can be considered. We will need the proof of residency documents that support that address and if the address is not the same as what is listed on the verification form, please provide the correct address so we can update our system.

My player is outside the boundaries, but attends a school that is within, what proof do I need to provide? For those players, we will need to have School Enrollment Form completed by their school administration. The form can be found at http://www.littleleague.org/Assets/forms_pubs/school-enrollment-form.pdf

My player is outside the boundaries, but has a sibling that also plays in the league that that attends a school that is within the boundaries? For those players, we will need to have a waiver form that provides the background on the prior eligibility with the league and/or sibling via the following form: [http://www.littleleague.org/Assets/forms_pubs/Regulation-II\(d\).pdf](http://www.littleleague.org/Assets/forms_pubs/Regulation-II(d).pdf) .

We previously resided in the boundaries, but have recently moved, what forms do I provide? We will need to verify the participation within the league during the spring of 2016 season and a completed form located at [http://www.littleleague.org/Assets/forms_pubs/Regulation-II\(d\).pdf](http://www.littleleague.org/Assets/forms_pubs/Regulation-II(d).pdf) will need to be completed.

I still have questions about the documentation, who can I contact to discuss this further? For any questions this guide has not been able to answer, please feel free to contact the following individuals with questions based on the division

Baseball

Player Agent – Jan Rohozen 4rohos@gmail.com

Vice President – Adam Balls adam_balls@wrmlc.com

Softball

Player Agent – Alan Smith al0089@hotmail.com

Vice President – Kimmy Dunn kjaid@att.net